

BRAMHALL CRICKET CLUB



CONSTITUTION AND RULES 2016

1. NAME OF THE CLUB AND AFFILIATION

The Club shall be called Bramhall Cricket Club.

The Bramhall Cricket Club is affiliated to Bramhall Queensgate Sports Club.

2. OBJECTS OF THE CLUB

The Objective of the Club shall be to promote cricket in the Bramhall and surrounding area through the provision of cricketing facilities and coaching, together with social activities for all of the members.

3. EQUALITY STATEMENT

- a) These Rules apply to all Club members, their guests and visitors irrespective of age, gender, religion, colour, race, ethnic origin, disability, sexual orientation, marital status or other background.
- b) Members of the Club and the Club Officers shall promote equality.
- c) No member of the Club shall discriminate against anyone on the grounds set out in paragraph (a) above.

4. THE ENGLISH CRICKET BOARD (ECB) & CHESHIRE COUNTY CRICKET LEAGUE (CCCL) CODES

The Club will adopt, follow and apply such codes published by the English Cricket Board and the Cheshire County Cricket League including the "Welfare of Young People in Cricket", "Safe Hands" (Cricket's Policy for Safeguarding Children), "Cricket Equity" Policies and any future versions of these Policies.

5. OFFICERS OF THE CLUB

- a) The Officers of the Club, who are responsible for the day to day management of the Club in accordance with rule 10, shall be elected at the Annual General Meeting and shall consist of a President, Chairperson, Deputy Chairperson, Honorary Treasurer, Honorary Secretary, League Representative, Queensgate Representative, Junior Organiser, Grounds Chairman and Club Captain who shall be members of the Club and have paid their annual subscription in full or are life members.

- b) The President of the Club who shall be a person who has a long association with the Club and who has demonstrated an outstanding commitment to either the game of cricket or Bramhall Cricket Club. The President shall serve for a period of two years from the date of his/her election at an AGM and shall be eligible to be re-elected for a single further term of two years.
- c) In addition, at each Annual General Meeting there shall be elected the following - a coaching coordinator, a press officer, a social secretary, a house manager, a junior representative and a membership secretary who shall also become members of the Club Committee (paragraph 10 below)
- d) All Officers, subject to rule 5b, shall be elected at the AGM of the Club and serve for a period up to the next AGM and shall be members of the Club who shall (with the exception of the junior representative) have attained their 18th birthday at the date of their election.
- e) All Officers shall by virtue of their office be entitled to attend any committee meeting of the Club.
- f) Each Officer, with the exception of the President (5b above), shall be eligible for re-election each year.
- g) Nominations for Officers shall be entered on a form provided for the purpose which the Honorary Secretary shall cause to be exhibited on the Club notice board and displayed on the Club's Website not later than 31st August preceding the Annual General Meeting. Alternatively written nominations may be sent to the Honorary Secretary to be received at least two clear days before the Annual General Meeting.
- h) Each nomination shall be proposed and seconded by persons who shall be members aged over 16 years of the Club. The nominee's agreement to stand must be obtained before nomination.
- i) The Club Officers whilst performing their duties shall be indemnified by the Club provided that at all times they are acting in good faith and in accordance with these rules

6. LIFE MEMBERS AND VICE PRESIDENTS

- a) Life membership shall be awarded to long serving members who have rendered exceptional service to the Club. They are granted Full membership for life without any further subscriptions.

- b) The Club may appointment Vice Presidents in recognition of distinguished service to the Club. They shall be liable to pay an appropriate subscription determined by the Committee.

7. MEMBERSHIP OF THE CLUB

7A. Membership of the Club shall be open to anyone who supports the game of Cricket irrespective of age, gender, religion, disability, race, ethnic origin, creed, colour, marital or social status and sexual orientation.

7B. All members must pay the appropriate annual subscription. Candidates for membership, who must be proposed and seconded by an adult member, shall complete an appropriate application form which shall be sent to the Membership Secretary for submission to the Committee for approval at the next Committee meeting by simple majority vote.

7C. Apart from Life Members there shall be the following categories of membership:

1. **Full playing members:** Individuals who have attained their 18th birthday on 30th September in the year preceding the season and who shall be entitled to play any games of cricket or use the playing facilities and have the right to enter and use the Club premises.
2. **Junior Members:** Individuals who are under the age of 18 on 30th September in the year preceding the season and who with, supervision shall be entitled to play cricket, use the playing facilities and have the right to enter and use the Club's premises.
3. **Student members:** Individuals who have attained the age of 18 on 30th September in the year preceding the season and who are engaged in full time education shall be entitled to play cricket, use the playing facilities and have the right to enter and use the Club premises.
4. **Non Playing members:** Individuals who have attained their 18th birthday on 30th September in the year preceding the season, who shall not be entitled to play any cricket or use the playing facilities but shall have the right to enter and use the Club's premises.
5. **Parental Members:** The parents(s) of a Junior Member are entitled to use the Club's facilities until the Junior Member attains the age of 18 years. However, they may not participate in any cricket or vote at a General meeting unless they have personally applied for and been accepted as a playing or non playing member

6. **Members of visiting Cricket Clubs and their spectators:** Members of visiting teams and their guests are deemed to be Honorary members for that day and allowed to use the Club's facilities and be served at the bar.
7. **Casual visitors:** Must be signed in by a member of the Club in a membership book to be retained behind the bar.
8. **Associate Member:** other than a Club member anyone wishing to use the Club facilities for a party or similar event must join as an associate member of the Club, pay the appropriate subscription but whose membership is limited to the day of the function and who shall have no voting rights. That person may apply for permanent membership.

8. CRIMINAL RECORDS BUREAU, PARENTAL ASSISTANCE & CONFIDENTIALITY

- a) The Club requires all Club Officers, team captains, vice captains, coaches, managers and anyone directly involved in organising or facilitating junior cricket (being cricket played by anyone aged under 18) to have satisfactorily undergone a Criminal Records Bureau (CRB) check
- b) Parental Assistance

The Club Committee requires any person who actively assists with or participates in the management, arrangement or facilitation of Junior Cricket to:

- I. be a member of the Club having paid an appropriate subscription determined by the Committee &
- II. have undergone a Disclosure and Barring Service (DBS) formerly Criminal Records Bureau check

before he /she has any direct / indirect involvement with Junior Cricket.

- c) The Club Committee reserves the right to require any member or prospective member to undergo a DBS check. The individual concerned shall be given reasons for that check being required.
- d) The Club Committee reserves the right to i) refuse membership ii) suspend a member or iii) require the resignation of a member who fails to undergo a DBS check or where the outcome of such a check is deemed not to be in the best interests of Bramhall Cricket Club. In the case of either (ii) or (iii) the individual shall be entitled to a hearing.
- e) The outcome of any DBS check and all matters relating to an individual's personal details shall be treated by the Club Committee as being confidential.

9. RESIGNATION

The last day for sending in resignations, which must be in writing to the Membership Secretary, shall be the 31 March.

10. CLUB MANAGEMENT AND MEETINGS

10.1 Management

- a) The day to day management and administration of the Club and its assets shall be carried out by the Club's Officers and those elected in accordance with 5c above and shall be called the Club Committee.
- b) Four members of the Club Committee shall constitute a Quorum. If an individual holds two or more offices within the Club he/she shall only have a single vote on the Club Committee.
- c) The Club Committee shall meet not less than 4 times a year. At least three clear days notice shall be given of any meeting.
- d) All members of the Club Committee shall be indemnified by the Club against all costs and liabilities of every kind arising out of or in any way incidental to their management activities provided that they have acted in good faith.
- e) The Club Committee shall have the power to fill any casual vacancy on the Committee that occurs during their year of office and to co-opt additional members to that Committee provided co-opted members shall have no voting rights.
- f) The Club Committee shall have power to delegate a part of the general management of the Club to a sub committee. Any such sub committee shall report to and be accountable to the Club Committee.
- g) The Club Committee shall prepare a financial budget each year and thereby recommend the per capita subscriptions to be levied on the members. The subscriptions must be adopted at the AGM.
- h) The Club Committee will ensure that where Junior and Youth members are involved, the ECB "Welfare of Young People in Cricket" policy (as from time amended) is implemented and applied.

- i) The Club Committee shall ensure a duty of care to all members of the Club by adopting and implementing the ECB 'Safe Hands' - Cricket's Policy for 'Safeguarding Children' and any future versions of the Policy.
- j) The Club Committee shall ensure a duty of care to all members of the Club by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.

10.2 ANNUAL GENERAL MEETING (AGM)

An AGM of the Club of which 14 clear days notice shall be given to members by email and notice posted on the Club's website shall be held not earlier than 1st October and not later than 28th /29th February each year. The Agenda for the meeting shall include reports from the Chairperson, Honorary Secretary and Honorary Treasurer, approval of accounts for the previous year, election of Club Officers and members of the Club Committee, the setting of subscription levels for the forthcoming season and consideration of any resolution of which due notice has been given. The Quorum for the AGM shall be 20 of those entitled to vote. All resolutions other than those to amend the Club rules (for which see rule 19) shall be passed by a simple majority of those present entitled to vote and voting. The Chairperson shall have the casting vote.

10.3 SPECIAL & EXTRAORDINARY GENERAL MEETINGS (SGM & EGM)

A Special General Meeting or an Extraordinary General Meeting of the Club may only be called by resolution of the Club Committee or following receipt of a written request signed by 12 or more Club Members aged over 18 years that is addressed to the Honorary Secretary of the Club. Within 21 days of a Resolution of the Club Committee or such written request by members the Secretary shall give 14 clear days notice of the convening of a SGM or EGM and the business to be considered. The Quorum for the SGM or EGM shall be 20. All resolutions other than those to amend the Club rules (for which see rule 18) shall be passed by a simple majority of those present entitled to vote and voting. The Chairperson shall have the casting vote.

11. VOTING RIGHTS

All members regardless of category aged over 16 years on the date of the AGM, SGM or EGM shall be entitled to vote.

12. SUBSCRIPTIONS

- a) The annual subscriptions payable by each category of the membership shall, following recommendations by the Club Committee, be determined by the membership at the

Annual General Meeting. In addition there shall also be set the match subscriptions payable by players.

- b) All membership subscriptions are due by 1st April each year. The preferred method of payment is by bankers' direct debit.
- c) New members who join after the start of the season may, at the discretion of the Club Committee, be allowed to pay a reduced subscription. The subscription will be due in full immediately after they have been accepted for membership.
- d) Any member who has not paid their subscription in full by the 15th of May in any year will not be entitled to use any of the Club's facilities and shall not be eligible to be selected to play for any team.
- e) Any member who has not paid in full by 30th June of the year in question will be deemed to have resigned from the Club and shall cease to be entitled to use any Club facilities or play Cricket.
- f) In the case of proven financial hardship the Club Committee will consider a request from a member to pay a reduced annual subscription or to pay his / her subscription by instalments.
- g) All members shall on payment of subscriptions be issued with a card for identification purposes, which must be carried at all times when at the Club.

13. BAR RESTRICTIONS

On match days, members of visiting teams and their guests are deemed to be "Honorary members" for that day and allowed to use the Clubs facilities and be served at the bar. The Club will exercise a duty of care so that visitors are not discriminated against on the characteristics mentioned in section 7A above

14. DISCIPLINE AND THE CLUB'S CRICKETING CODE

- a) All members and players are expected to comply with Bramhall Cricket Club's codes of Behaviour and Cricket Code which are included in and form part of the Club Rules (Schedules 1 & 2).

- b) Where a member of the Club has, in the opinion of the Club Committee, failed to substantially comply with either Code, the Club's disciplinary procedure may be adopted and the Club Committee reserves the right to expel or suspend any member following a hearing. A copy of the procedure will be provided to the individual concerned.

15. ADMINISTRATION

- a) Minutes, correspondence & calling meetings

The Honorary Secretary shall keep a signed copy of the Minutes of Meetings of the Club, the Club Committee and any sub committee. The Honorary Secretary shall convene all the AGMs EGMs & SGMs of the Club as well as meetings of the Club Committee. Notice of all AGMs, EGMs & SGMs shall be given by email to all Members who are aged over 16 on 1st September preceding the meeting. The Secretary shall deal with all correspondence of the Club and shall maintain a file in which copies of all correspondence relating to the Club's affairs shall be retained.

- b) Communication with Members

With the exception of annual subscription notices the Club shall communicate with members and give notices of meetings through email unless a member has expressly requested communication through the post. Notices of AGMs, SGMs and EGMs shall also be posted on the Club's Website.

16. FINANCIAL MANAGEMENT

- a) The financial affairs of the Club shall be managed by the Honorary Treasurer who shall be responsible for dealing with all financial transactions, maintaining Club accounts (including bank accounts) and preparing and presenting end of year accounts at the AGM.
- b) The Financial Regulations in Schedule 3 form part of the Club's rules.
- c) The Honorary Treasurer shall liaise with the Membership Secretary to ensure that members have paid their annual subscriptions.
- d) The financial year of the Club is 1st October to 30th September.
- e) The Club is not allowed to borrow money.

- f) All profits shall be invested in the Club to enable the Club to achieve the objectives set out in paragraph 2 above.
- g) The Club Committee shall be empowered to invest Club Funds not immediately required in a suitable bank or building society account or in other suitable securities authorised by an AGM or EGM or SGM.
- h) No member or Officer of the Club shall incur any liability by or on behalf of the Club without having first obtained the approval of the Club Committee. Anyone who incurs any liability without such approval shall be deemed personally liable for the same.

17. DISSOLUTION

Any surplus arising on an ultimate dissolution of the Club shall be distributed in proportion decided by the Club Committee between other CASC registered charities or the Sport's governing body

18. AMENDMENT TO THESE RULES

The above rules may be altered at the AGM or EGM or SGM convened for that purpose. Notice of any proposed alterations of rules (except those suggested by the Club Committee) must be given to the Honorary Secretary 28 days prior to such a meeting. The Honorary Secretary in all cases shall give 14 days notice to all members entitled to vote. The notice is to include time and place of the meeting and details of the proposed alterations. No alteration shall take effect unless it is affirmed by a majority of 2/3rds of those present and entitled to vote.

Saturday, 02 November 2013